

ACCESS ASIA STUDY TOURS

Professional Learning that takes you places!

REGISTRATION FORM

(Please complete one per person)

TAX INVOICE

ABN 84 002 705 224

CLOSING DATES

Friday 19 August 2006 (October Tours)

Friday 4 November 2006 (January Tours)

CONTACT DETAILS

(PLEASE PRINT CLEARLY)

MR/ MRS/ MS/ PROF/ DR

SURNAME

FIRST NAME

POSITION

ORGANISATION

ADDRESS

SUBURB

STATE

POSTCODE

COUNTRY

BUSINESS TEL

FAX

EMAIL (PLEASE PRINT CLEARLY)

HOME ADDRESS

SUBURB

STATE

POSTCODE

COUNTRY

TEL

MOBILE

PREFERRED MAILING (HOME OR WORK)

PERSONAL DETAILS

PASSPORT NAME

PASSPORT NUMBER

NATIONALITY

EXPIRY DATE

DATE OF BIRTH

GENDER

EMERGENCY CONTACT DETAILS

CONTACT PERSON

RELATIONSHIP

HOME TEL

WORK TEL

MOBILE

How did you hear about the AAST Tour (please tick)?

Professional Association

AEF State Advisor

Asia EdNet Email Discussion Group

School Prof. Learning/ Development Coordinator

Fax to school

Other – please specify

REGISTRATION

CHINA: OCT 2006 \$2,800 \$630 single supplement

KOREA: OCT 2006 \$2,400 \$630 single supplement

CHINA: JAN 2007 \$3,500 \$750 single supplement

THAILAND & LAOS: JAN 2007 \$3,500 \$700 single supplement

VIETNAM: JAN 2007 \$2350 \$500 single supplement

CAMBODIA EXTENSION: JAN 2007 \$1100 \$150 single supplement

ALL PARTICIPANTS ARE MATCHED FOR TWIN SHARE ACCOM. SINGLE SUPPLEMENT IS ONLY REQUIRED IF YOU SPECIFICALLY REQUIRE A SINGLE ROOM.

NAME OF TWIN SHARE PERSON IF APPLICABLE

AIRFARE

I will be organising my own airfare to join the study tour in country

I am interested in the group fares booked through the AEF's preferred travel agent

Australian Port of Departure (CAPITAL CITY ONLY)

Australian Port of Return (CAPITAL CITY ONLY)

PAYMENT SUMMARY

I enclose a cheque/money order – made payable to The University of Melbourne – for a total of \$400 AUD, being my non-refundable deposit

Or please charge my Bankcard Visa Mastercard

CARD NO

NAME OF CARDHOLDER

EXPIRY DATE

SIGNATURE

- Participation in the Access Asia Study Tours is at the sole risk of participants and accompanying persons. They hold harmless the Asia Education Foundation at the Asialink Centre of The University of Melbourne and its partners from and against any claim or demand made against it or them arising from the Conference and Fieldwork program.
- The Asia Education Foundation reserves the right to terminate this agreement at any time.
- While every effort has been made to ensure the accuracy of information provided in the tour information, no responsibility is accepted for subsequent changes.
- My signature below acknowledges that I have read, understood and accepted the booking conditions (overleaf) for the Access Asia Study Tours.

SIGNATURE

DATE

The personal information collected in this form is used to secure your involvement in the study tour and to assist in organising the study tours. This information is not shared with any other organisation.



Asia Education Foundation

PLEASE SEND COMPLETED FROM TO

Aaron O'Shannessy
Asia Education Foundation
The University of Melbourne
PARKVILLE Victoria 3010 Australia

OR FAX COMPLETED FORM TO 03 9347 1768

Booking Conditions:

Please read the following conditions carefully. When registering for the Access Asia Study Tours you are agreeing to these terms:

1. Release:

- The Access Asia Study Tours is undertaken at the sole risk of the participant and the participant indemnifies and holds harmless the Asia Education Foundation at the Asialink Centre of The University of Melbourne and its funding partners from and against any claim or demand made against it or them arising from the study tour.
- The Asia Education Foundation reserves the right to terminate this agreement at any time.

2. Payments, Cancellation Fees & Refunds:

- Full payment for the study Tour is due 60 days prior to departure.
- Cancellation fees apply. All cancellations must be received in writing and will be charged as follows:
 - More than 60 days prior to departure – loss of deposit
 - 30 to 60 days prior to departure – 50% of total tour cost
 - Less than 30 days prior to departure – 100% of total tour cost
- Refunds will not be made if you leave a tour after it has begun.
- No refunds will be made for accommodation, meals, transport, entry fees or services not utilised during the study tour.
- Please ensure your travel insurance covers all cancellation costs.

3. Certificate of Health:

The AEF requires all study tour participants complete a certificate of health. This confidential form is completed by both you and your doctor and will be carried in-country by your group leader. This is to ensure the study tour leader is well prepared to assist with any medical emergency whilst in country.

4. Vaccinations:

It is participants' responsibility to contact their local GP or travel specialist to gain advice on vaccinations for travel before departure.

5. Insurance:

All participants are required to have comprehensive travel insurance to participate in the Access Asia Study Tours. The policy should cover medical expenses, repatriation, personal accident and liability, theft and cancellations. It is participants' responsibility to ensure that travel insurance companies are provided with information on any pre-existing medical conditions.

6. Passports & Visas:

It is participants' responsibility to carry a passport that is valid for at least 6 months for the duration of the study tour and to gain appropriate visas.

7. Responsibility:

- Upon registration, the AEF will forward you a certificate of health proforma, acceptance letter and a participant agreement that outlines the responsibilities of both the AEF and the participant.
- Should a tour not proceed, a full refund will be provided.
- Should a tour reach maximum capacity, participants will be offered a place on another tour or a refund.

All the things you need to know:

The land price of your study tour includes:

- Experienced leaders with in country knowledge and education focus
- 3-4 star accommodation (twin share)
- Meals as listed in the itinerary
- Domestic transport as listed in the itinerary
- Entrance fees to cultural sites

Prices do not include:

- International flights and transfers from domestic airports
- Visa and passport fees, airport taxes and excess baggage
- Travel insurance
- Optional sightseeing
- Personal items or services such as laundry, clothing, mini bar, gifts, telecommunications, meals during free time, etc

Joining the study tour:

You will join the study tour on the first day at a hotel specified following registration. Similarly, you may depart anytime on the final day of the tour. Participants can organise their own extensions to their tour if they choose to.

International Flights:

The AEF has held a number of group seats with our preferred travel agency. Indicate your interest in this option when registering. Alternatively, you can purchase your own airfare. Please note this is peak season and you **MUST** book early.

Accommodation:

Accommodation for the study tours is 3-4 star and is based on a twin share basis. Single supplement for the study tours are available and incur an additional fee.

Health:

The Access Asia Study Tours do not require a high level of fitness, but each participant must be in good health for travelling and will be responsible for transporting/ carrying their own luggage at all times. The AEF requires each study tour participant complete a certificate of health (see point 3).

Age:

The Access Asia Study Tours are open to all educators and their partners, children or friends 18 years or older.

Partners:

The education component of the tour will accommodate non-educators. Partners are free to organise their own activities during these times. The AEF is not responsible for additional costs incurred.

Itineraries:

As with any travel, itineraries can change at short notice due to a number of reasons (i.e. revised train schedules, general logistical changes or rescheduled meetings, etc). The AEF will endeavour to keep changes to a minimum and keep you informed of all developments. We ask for your understanding and patience if changes do occur.

Allocations:

A minimum of 15 participants is required per tour. Tours are filled on first come, first served basis.